

Student Permits

Immigration:

Upon Entry into Trinidad, your passport would have been stamped for two-four weeks during which time you are expected to apply for your student permit. All Students without permits are required to apply for one.

You will need to take the following documents to Immigration Department, on Frederick Street, Port of Spain:

1. Three completed immigration forms (available at the EFL Office):
 - a. Application for extension of landing certificate / Change of Status
 - b. Application for student permit
 - c. Information / Interview for student permit
2. A copy of your return ticket
3. A copy of your rent receipt. Please note that if you are being accommodated by a relative/ friend where you are not required to pay rent, a letter from that person, saying that he/she is allowing you to stay at his/ her residence for the duration of your English Course, can be submitted in lieu of this.
4. A original of an acceptance letter addressed to the Immigration department. This is not the acceptance letter that was sent electronically to you and allowed you entry into Trinidad, but one that you will need to request at the administrative office of the school.
5. A copy of your tuition receipt
6. A copy of the bio data page of the passport. This is the page with your passport picture.
7. Fee for Student Permit Application \$200 TT
Extension Fee \$100 TT
Visa Fee \$400 TT

(If students are here for less than ninety (90) days, the extension fee does not apply. For French students, the Visa Fee does not apply.)

8. Academic Certificates from High School and University (where applicable)
9. Letter of employment (where applicable) Former or Present
10. Financial Statements from self or otherwise, e.g. parents, scholarship, student loans etc.
11. If staying with a host, a copy of the bio data page of the host's passport is required. If host is neither a citizen / resident of Trinidad and Tobago, a copy of present landing certificate must be submitted.
12. For continuing students, copies of previous student permits and relevant completion certificates, together with the student assessment form.
13. Applicants between the ages of 16-18 must have a letter of consent from parents or guardian.